

Health and Safety Items

Family Crisis

Please notify the principal and your child's teacher when there is a family change, a death in the family or any occurrence that might cause your child emotional trauma. We would like to be able to support your child during difficult times. **A school counselor is available to meet with your child and may do so one time before contacting you. This allows us to respond immediately to a child in need.**

Illness/Accident

Students who have been out with a fever should be "fever free" for 24 hours prior to returning to school. If your child becomes ill during the day or has an accident that we feel may need medical attention, a faculty/staff member will notify parents. Parents are asked to always keep current phone numbers on file and to sign their child out from the main office. Obviously, in cases of serious illness/injury, we will not hesitate to seek emergency medical attention for your child. Students will only be excused from P.E. with a note, preferably from a doctor. There will be faculty/staff trained in CPR/AED and first aid. An AED device is located inside the main doors of the school.

Immunizations/Allergies

Each child is required to have on file a copy of his/her immunization record signed by a doctor or health care designee. This documented record will become part of a student's permanent health file. The record must be submitted to the school office during the first month of enrollment. Failure to comply will make it necessary to exclude the child from class until the records are received. Your child's doctor can inform you as to the specific immunizations that are required for entrance into North Carolina Schools. **It is the responsibility of the parent/guardian to inform the school about allergies your child may have.**

Medications

Personnel at Cathedral School will administer medication to students who have provided the office with a medication form signed by the doctor as well as medication in the appropriately labeled container. All medications will be kept in the office and will be delivered to the office by the parent. Students should never have medications in their possession on school grounds. This includes cough drops. Students with chronic diseases should inform the office of such and provide us with all necessary information regarding medications and treatment.

Directory

A directory is published each year in September via RenWeb. You will be given the option of not being included in this publication by notifying the office. The information in this directory should be kept confidential and should only be used for business pertaining directly to the school.

Fire and Tornado Drills

Fire drills are held monthly. A continuous ringing bell signals each person is to leave the building quickly and silently following the escape route posted in the classroom. Lights should be turned off and doors are to be closed. Teachers will carry roll books and a headcount will be done on the basketball court. Tornado drills will be conducted during severe weather awareness week.

Emergency Closing Notification/Inclement Weather

Cathedral School makes its own decision regarding closings/delays to due inclement weather. We do not follow decisions made by Wake County or Cardinal Gibbons.

On T.V.: WRAL TV Channel 5. This will be the only channel notified.

On line: www.wral.com

On our web site: www.cathedral-school.net (click on emergency information)

On the telephone: Via Alert Now. Missed messages can be found at www.alertnowmessage.com and replayed should you miss the call.

It's also advisable to have another family to touch base with about closings.

On days when ice/snow caused your delay, students will not be marked tardy.

Inclement weather days will be made up.

Should an evacuation be deemed necessary, Wake Co. Emergency Management will send buses to bring us to Cardinal Gibbons High School on Edwards Mill Rd. Keep in mind that Wake Co. Emergency Management has the final say in where we would go depending on the nature of the emergency.

Asbestos

As required by federal legislation, we are hereby providing you with notice of the availability of our AHERA Management Plan for your review. The older portions of our facility were constructed prior to the prohibition of the use of asbestos as a building material, and this legislation, enacted in 1989, mandates the creation of the original management plan and subsequent re-inspections every three years, and the availability of that information to all stakeholders of our school.

Visitors

For security reasons, the school doors will be locked at all times. Visitors/volunteers will need to use the front door, sign in and receive a badge from the office. This extra measure of security is necessary because it is impossible for all faculty/staff to know each and every parent. We never want to assume that all people we may not know belong inside the school. Liability regulations do not allow us to supervise children not enrolled at Cathedral School. Former students may visit after 2:40 PM. **Also, parents are not permitted to walk the halls during arrival or dismissal.** By no means should these measures be viewed as if Cathedral School does not welcome parents. We love to have you come and volunteer, to eat lunch with your child or observe in a classroom. Please be sure to make prior arrangements with the teacher if you care to observe in a classroom. In this way a mutually convenient time can be agreed upon.