

SPARC

Supervised Program in Academics, Recreation and Creativity

Before and After School Program

The hours of operation of AM SPARC will be from 7:00 AM - 7:40 AM.

The hours of operation of PM SPARC will be from 3:00 PM - 6:00 PM.

SPARC will operate for 179 school days during the school year.

It will not operate on the last day of school as that is an early dismissal day.

Cathedral School Rules continue during SPARC time. Continued inappropriate behavior will result in your child being dismissed from SPARC.

School uniforms are worn during SPARC. Boys may take off ties.

Students will be able to attend the homework room from 3:00 - 4:15 PM, however the correctness and completion of homework is the responsibility of the student and parents, not SPARC personnel.

Fees

Students attending AM SPARC will pay \$1 per day (if the student is a drop-in) or \$18 per month for 10 months (if the student is a daily participant) to the AM SPARC Director.

Students attending PM SPARC will pay \$6 per day if picked up by 4:30 PM and \$8 per day when picked up by 6:00 PM.

There is no sibling discount for SPARC.

AM and PM SPARC payments must be paid separately, not using the same check as these programs are run by different individuals who have no contact with each other because of their part-time status.

Parents commit to **specific days** and will sign a SPARC tuition agreement which like the regular school tuition agreement is a contract. They will be charged for the number of days they commit to. **Changes will only be made to the agreement if there is an employment change for the parent. The SPARC Director will consult with the principal and a new agreement will be signed.** Timely payments are required. Your child may be dismissed from SPARC if payment is not made in that manner.

If space allows, drop-in spaces may be available. Reservations must be made with the SPARC director at least 24 hours in advance but no earlier than one month in advance. This will allow us to continually monitor enrollment numbers, as our main concern is the safety of students by having a proper staff/student ratio. **The charge for students without a SPARC agreement on file will be \$10 per day.**

Upon request, a record of payment can be given to you in December and May because we realize that some parents have after-care accounts with their employers and need this information. Should you need a monthly record of payment, contact the SPARC director.

Drop-off/Pick-up

AM: You must use the back entrance off Edenton St. and **deliver** your child to the AM SPARC employee. Since students will not be released to the playground until 7:40, parents dropping off can park in the playground area. **Please do not drop-off or park in the spaces on the corner lots on Dawson St. You will be keeping teachers from parking upon their arrival.**

PM: You must use the back door of the school, ring the bell and sign your child out with a SPARC employee before your child leaves the school grounds.

You can contact Carol Wilkerson, SPARC Director on the SPARC cell phone (413-8567) between 3:00 and 6:00 PM.

SPARC Payment Schedule for 2008-09

Payment (by check payable to Cathedral School/SPARC or cash) is due on the date listed below based on the number of SPARC days you contracted for multiplied by your daily rate and divided by either 37 weekly payments or 10 monthly payments.

1. 8/18** (** denotes due date for monthly payments)
2. 8/25
3. 9/2**
4. 9/8
5. 9/15
6. 9/23
7. 9/29
8. 10/6**
9. 10/13
10. 10/20
11. 10/27
12. 11/3**
13. 11/10
14. 11/17
15. 12/1**
16. 12/8
17. 12/15
18. 1/5**
19. 1/12
20. 1/20
21. 1/26
22. 2/2**
23. 2/9
24. 2/17
25. 2/23
26. 3/2**
27. 3/9
28. 3/16
29. 3/23
30. 3/30
31. 4/6**
32. 4/20
33. 4/27
34. 5/4**
35. 5/11
36. 5/18
37. 5/26